

SANDEEP POUNDRIK, IAS
Managing Director

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103 496
BIADA
BIHAR INDUSTRIAL AREA DEVELOPMENT
AUTHORITY

BIHAR INDUSTRIAL AREA DEVELOPMENT AUTHORITY

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Ref:

Date :

19.7.08
OFFICE ORDER

All employees of BIADA and I.D.A. are expected to reach the office at 10.00 A.M. every day. Delay of 15 minutes, due to unavoidable reasons, for two days a month, will be admissible for all employees. Salary of half day will be deducted if any employee comes to office after 10.15 A.M. or after 10.00 A.M. more than twice a month. All employees are advised to reach their office in time.

Sd/-
Managing Director

Memo No. 350/Cons.

Dated- 19/07/08

Copy to: Secretary, BIADA/Consult. Finance, BIADA/Consultant (Tech), BIADA/ Consultant (Legal), BIADA/Consultant P. Implement, BIADA, Director (Admin)/Chief Consultant, P.P.P./Chief Consultant, BOT/ Chief Consultant Finance & A/c /Chief Consultant Technical/Chief consultant, P.D.& A/Consultant Technical, I.D.A. Sp. Assistant to Managing Director, IDA & BIADA, Patna for information and necessary action.

19/7/08
Managing Director