



# INFRASTRUCTURE DEVELOPEMENT AUTHORITY

(A Government of Bihar Undertaking)

1st Floor Udyog Bhawan, East Gandhi Maidan, Patna

Email-md@idabihar.com , Web-www.idabihar.com, phone: 0612-2675991, 2675945

## Short Notice No. - 17/EOI/IDA/22

**Invitation for Expression of Interest (EOI) for empanelment of experienced and eligible Agencies / Firms / Contractors registered in Infrastructure Development Authority (IDA), Patna in various classifications and categories for Civil Construction Works of very urgent/emergent nature within State of Bihar for Financial Year 2022-25.**

1. Infrastructure Development Authority (IDA) is a Government of Bihar Undertaking, having vast experience in construction work of Building, Road & Allied Civil Engineering Works etc. in State of Bihar. In light of Notification no.-1725(S), dt.-18.02.2019 and Memo no.- 7930(E), dt.-16.10.2019 of Road Construction Department, Govt. of Bihar very urgent /emergent works have to be done departmentally by empanelling the Agencies / Contractors / Service providers for the concerned financial year. Sealed proposals are invited from reputed Agencies / Firms / Contractors registered in Infrastructure Development Authority (IDA) and having experience in given category of civil construction works within the state to support the construction works of very urgent /emergent nature.
2. IDA invites eligible Agencies / Firms / Contractors registered in IDA to express their interest in given classification and category in civil construction work as given in the ToR.
3. The interested Agencies / Firms / Contractors shall provide the required information indicating that they are qualified enough to perform the services as given in ToR.
4. Agencies / Firms / Contractors will have to deposit non- refundable application fee in form of Demand Draft / Banker's Cheque of any Nationalized / Scheduled Bank.
5. Shortlisted Agencies / Firms / Contractors will be informed through letter / e-mail to submit financial offer in prescribed format as and when required.
6. Eligible shortlisted Agencies/Firms/Contractors will be empanelled for financial year 2022-25.
7. Expression of interest with all relevant information and document must be delivered to the address below by not later than **05:00 pm on 18.04.2022** In the event of this last date being declared as a holiday by the State Government, due date for submission of above Eoi will be the next working day.
8. IDA reserves the rights to accept or reject any or all offers without assigning any reason thereof.
9. Interested Agencies / Firms / Contractors may obtain further information at the address given below from 10:00 am to 05:00 pm on all working days. This notice for Expression of Interest has also been posted on website [www.idabihar.com](http://www.idabihar.com) For any queries please contact the undersigned in the office hours.  
E-mail [eeepda@idabihar.com](mailto:eeepda@idabihar.com) & [dirpi@idabihar.com](mailto:dirpi@idabihar.com)

*High*  
31.03.2022  
Executive Engineer (P.D.A)

Infrastructure Development Authority





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## Short Notice No. - 17/EOI/IDA/22

### TERMS OF REFERENCE

Invitation for Expression of Interest (EOI) for empanelment of experienced and eligible Agencies / Firms / Contractors registered in Infrastructure Development Authority (IDA), Patna in various classifications and categories for Civil Construction Works of very urgent/emergent nature within State of Bihar for Financial Year 2022-25.

### Background & Scope of Work

The Infrastructure Development Authority a Government of Bihar Undertaking, having vast experience in construction work of Building, Road & Allied Civil Engineering Works etc. in State of Bihar. In light of Notification no.-1725(S), dt.-18.02.2019 and Memo no.-7930(E), dt.-16.10.2019 of Road Construction Department, Govt. of Bihar very urgent / emergent works have to be done departmentally by empanelling the Agencies / Suppliers / Service providers for the financial year 2022-2025. Sealed proposals are invited from reputed Agencies / Firms / Contractors registered in Infrastructure Development Authority (IDA) and having experience in given category of civil construction works within the state to support the construction works of very urgent /emergent nature. The empanelment does not guarantee the agencies/ firms/ contractors award of work for any particular job. IDA has the sole discretion in this regard & the agencies/firms/ contractors will have no claim or no right to seek any clarification in the matter.

For executing above mentioned works IDA requires reputed agencies/firms/contractors having their experience in classification and category as given below. The prime objective of the assignment is to assist IDA in execution of civil construction works during urgency/ emergency within the State of Bihar. The empanelled agencies /firms/ contractors will report and work under the overall guidance of the concerned Engineer in-charge of the project.

### Classification:

Sl. No.	Code	Work
1.	CW	Civil Construction Works
2.	SW	SITC of electrical/IT equipments, machineries, furniture etc. work

**Category :**

Sl. No.	Category	Limits	Required Cumulative Turn Over in related field Last Five Years (Sum of turn over in F.Y. 2017-18 to 2021-22)
1.	C	Work up to 3.50 Crores	3.50 Crore
2.	B	Work up to 5.00 Crores	5.00 Crore
3.	A	Work up to 15.00 Crores	15.00 Crore

> The Applicant must have timely completed at least one single work of value between the upper limit and lower limit value of each category during last three years.

The applications shall be accompanied by the requisite documents as prescribed in the Empanelment Format' which can be downloaded from IDA website [www.idabihar.com](http://www.idabihar.com). The following documents shall support the application:

- i.) Certified Audited Balance Sheets for the last Five years. (F.Y.2017-18 to 2021-22)
- ii.) Copy of PAN card.
- iii.) EPF Registration/ Code no.
- iv.) Current Bankers Solvency Certificate in prescribed form.
- v.) Application Fee.
- vi.) GST Registration certificate/TIN no.
- vii.) Registration details/ Affidavit/Partnership Deeds/JV Agreement/Certificate of Incorporation/ Memorandum of Articles of Association/Power of Attorney (POA) in case of Proprietorship Firm /Partnership Firm/ JV Firm/Private Ltd. Firm as the case may be.
- viii.) List of equipments owned by the applicant with ownership documents.
- ix.) Works Completion Certificate of reputed and renowned Govt. Department/PSU/any other Govt. Organization/PSE for works completed during last five financial years (F.Y. 2017-18 to 2021-22)
- x.) Copy of LOA (Letter of Acceptance) /Work Order of ongoing works.
- xi.) Maximum Single value work executed.
- xii.) Applicant should not be in the negative/black list of any State/ Central Government Department/PSU and also should not be involved in any litigation during the last 03years. An affidavit on a non-judicial stamp paper of value Rs.100/- duly notarized, is to be furnished certifying the same. (As per given format)
- xiii.) Valid Registration under SSI / NSIC / MSME .
- xiv.) List of Technical & Key Personnel.

> The application for Empanelment shall be signed by the authorized signatory of agencies/ firms/ contractors.

❖ In case of Proprietorship - an affidavit of Proprietorship or POA (Power of Attorney) of authorized Signatory is required.

❖ In case of Partnership - an attested copy of Partnership Deed is required.

❖ In case of a Company - POA of the person to sign on behalf of the Company & Memorandum & Articles of Association.



> The Empanelment shall remain valid for financial year 2022-2025. A satisfactory performance report shall be obtained from the Unit for further renewal of empanelment or Up-Gradation to higher category based on specific recommendation of the concerned Unit.

> Existing agencies/firms/contractors already empanelled/upgraded, shall remain empanelled/ upgraded till 31.03.2025 from the date of empanelment and on expiry of the financial year in each case the agencies have to apply afresh as per the procedure indicated herein and on scrutiny of the application suitable categorization/classification shall be given to them. However, the working agencies shall continue with the awarded work till its completion with their existing empanelment.

> The agencies/firms/contractors having any pending litigation with IDA will not be considered for empanelment.

> IDA reserves the right to accept /reject or cancel any application to ask for any additional clarification without assigning any reason or incurring any sort of liability to the applicants. Any information if found incorrect/misleading in future will automatically disqualify the Applicant and will result in termination of the empanelment with IDA permanently. IDA is at liberty to check the original documents at any stage and the registration fee shall be forfeited in such cases for which no claim shall be entertained.

#### **Earnest Money (EMD)**

> EMD will be taken with financial proposal as per norms.

#### **Timelines to provide Services**

Probable timeline to start the assigned work is within 07 (Seven) days. The empanelment will be remain valid for Financial year: 2022-25 or till the completion of the project whichever is earlier.



**Expression of Interest (Eoi)**

**Standard Format for empanelment of experienced and eligible Agencies/ Firms/Contractors in various classifications and categories for Civil Construction Works of very urgent /emergent nature within State of Bihar**

**(The interested agencies/firms/contractors already registered in IDA are requested to submit the proposals in standard format on their letterhead)**

**I. Eligibility Declaration (Through Affidavit)**

We hereby declare that:

- (i) We have read the advertisement including the terms of reference (TOR), for this assignment,
- (ii) We have not been engaged to prepare this TOR as a Firm, Association or JV and
- (iii) No full-time or part-time or contracted expert employed by our Firm, Association or JV has been engaged to prepare such TOR.

We further confirm that, if any of one or more of our experts is/are engaged in preparation of TOR for any ensuing assignment as part of our work product under the assignment to which this advertisement relates, our firm and any such expert(s) will be disqualified from short-listing and/or participation in such follow-on assignment.

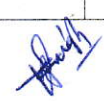
Lead Firm	
Signed by:	
Position :	
Associate/Partner	
Signed by:	
Position :	
Associate/Partner 2	
Signed by:	
Position :	

EOI may be submitted by the Applicant either as Individual, Partnership Firm, Private Limited Company.

**II. Basic Information**

**A.**

SL.No.	Similar nature Job completed	Details





**III. Financial Competency:**

Financial Year	Average Annual Turnover (Rs. In Lakh)
2017-18	
2018-19	
2019-20	
2020-21	
2021-22	

**IV. Organizational Competence**

Agency / Firm:	
Total Years of Experience:	
Proposed core team:	
Technical Staff Strength (Permanent Staff only):	
Agency / Firm's Head office support to the field offices:	
Clients appreciation / awards / rewards to the firm:	

**V. Technical Competence****Narrative Descriptions:**

With reference to the attached project sheets, project completion certificate and in the context of the assignment's TOR's, summarize the relevant technical qualifications of your firm's/agency/association/joint venture (maximum of 2 pages).

**VI. Management Competence (Please answer each question in one paragraph of 3-5 sentences):-**

1. Describe standard policies, procedures and practices that your entity has to assure for quality interaction with clients and outputs. Please state if your company is ISO certified.
2. How will your firm/consortium handle complaints concerning the performance of experts or quality of the reports submitted for this assignment? What internal controls are in place to address and resolve complaints?
3. How will you ensure the quality of your firm's/consortium's performance over the life of this assignment?
4. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/replacements personnel and to ensure the continuity of professional services once contracted.
5. Describe what social protection practices you have in place to safeguard the well being of your proposed experts? Specifically describe arrangements you have in place for medical, accident and life insurance coverage during the assignment.

*Handwritten signature*  
31-03-22

## VII. Other Information

### VIII. Project Reference:

Please select most relevant projects to demonstrate the firm's technical qualifications and geographical experience.

Period	Client	Project	Firm

- Comments on Term of Reference
- Comments on Budget Adequacy
- Additional Questions
- Key considerations in approaching this assignment.

**Signature of authorized representative with seal**

\*Notes:- All issues/queries regarding EoI can be raised through e-mail/speed post upto 11.04.2022

The replies of the issues/queries can be seen on our website:

<http://www.idabihar.com>

*High*  
31.03.2022

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